



ERASMUS UNIVERSITY CHARTER

Application form

Final date for submission: 28/02/2007

New

Renewal

If renewal please give your EUC number:

47054-IC-1-2002-1-HU-ERASMUS-EUC-1

Correspondence language: EN

Erasmus Policy Statement original language: EN

If the original language is not English, French or German, the Erasmus Policy Statement should also be provided in one of those three languages

Erasmus Policy Statement translation language: not applicable

Acknowledgement of receipt

Applicants are invited to consult the website of the Education, Audiovisual & Culture Executive Agency - EACEA to confirm the receipt of their Erasmus University Charter (EUC) application. If by **14.03.2007** the application has not been registered on the website, the applicant should contact the EACEA EACEA-EUC@ec.europa.eu.

A.1. Identification of the applicant institution

Full legal name of the institution in the national language	MISKOLCI EGYETEM		
Translation of this name in English	UNIVERSITY OF MISKOLC		
Erasmus ID code of the institution	HU MISKOLC01		
Internet address	http://www.uni-miskolc.hu		

A.2. Identification of the legal representative

First name and surname of the legal representative of the institution	GYULA PATKO		
Title (optional) (e.g. Prof., Dr, etc.)	Prof.	Gender	Male
Department/Unit	RECTOR'S OFFICE		
Official function within the institution	Rector		
Phone (including country and area codes)	+ 36/46/565010		
Fax (including country and area codes)	+ 36/46/565014		
E-mail address (only one address)	patko@uni-miskolc.hu		
Legal address of the institution Street/Nr. Post code & Town Country Code, Country	EGYETEMVAROS 3515 MISKOLC HU, Hungary		

A.3. Erasmus institutional co-ordinator - contact person

First name and surname	ISTVAN KEREKES		
Title (optional) (e.g. Prof., Dr, etc.)	DR.	Gender	Male
Department/Unit	MECHANICS		
Official function within the institution	INSTITUTIONAL ERASMUS COORDINATOR		
Phone (including country and area codes)	+ 36/46/565111		
Fax (including country and area codes)	+ 36/46/365174		
E-mail address (only one address)	mechker@uni-miskolc.hu		
Correspondence Street/Nr. Post code & Town Country Code, Country	EGYETEMVAROS 3515 MISKOLC HU, Hungary		

A.4. Statistical data on the applicant institution

<i>The data required relate solely to higher education.</i>					
Foundation year of your institution				1735	
Level of degrees awarded					
First cycle degrees				Yes	
Second cycle degrees				Yes	
One-tier degrees				Yes	
Third Cycle(without PhD)				Yes	
<u>Doctoral degrees</u>				Yes	
Number of students enrolled in 2005/2006 on higher education courses		Part-time	5915	Full-time	8640
Number of students graduated in 2005/2006		First Cycle			0
		Second Cycle			0
		One-tier degrees			2484
		Third Cycle(without PhD)			99
		Doctoral degrees			27
Number of teaching staff (total) in 2005/2006					824
Number of teaching staff (full-time equivalent) in 2005/2006					764
Number of administrative staff (full-time equivalent) in 2005/2006					907
Number of these administrative staff members directly working in European/international relations in 2005/2006 (full-time equivalent)					10
First year of participation in Erasmus Programme with funding from the European Community					1998

B**Fundamental principles**

The institution agrees to comply with the following:

YES

01 Inter-institutional agreements have been signed with all the institutions for the mobility purposes	<input checked="" type="checkbox"/>
02 No university fees for tuition, registration, examinations, access to laboratory and library facilities are to be charged to in-coming Erasmus students	<input checked="" type="checkbox"/>
03 Full recognition is given to students for satisfactorily completed activities during their mobility period	<input checked="" type="checkbox"/>
04a Highest quality is ensured for: the organization of student and staff mobility	<input checked="" type="checkbox"/>
04b Highest quality is ensured for: the organization of student placements (optional, ref. EPS - D4)	<input checked="" type="checkbox"/>
05a Curriculum information is up to date, easily accessible, transparent	<input checked="" type="checkbox"/>
05b An academic credit transfer system is applied	<input checked="" type="checkbox"/>
06 Equal academic treatment and services are ensured for home and Erasmus students	<input checked="" type="checkbox"/>
07 The integration of visiting Erasmus students in the activities of the institution is supported	<input checked="" type="checkbox"/>
08 Transcripts and information are provided in a timely manner to incoming Erasmus students and their institutions	<input checked="" type="checkbox"/>
09 Erasmus teaching activities are facilitated and acknowledged	<input checked="" type="checkbox"/>
10 The institution promotes and gives visibility to the Erasmus activities	<input checked="" type="checkbox"/>
11 The Erasmus Charter and the EPS are publicized in the institution and are easily accessible to the students	<input checked="" type="checkbox"/>
12 The institution complies with the non-discrimination objectives set out in the Lifelong Learning Programme	<input checked="" type="checkbox"/>

C**Information on the organisation of mobility**

1.a Recognition matters: Is your institution using ECTS (ECTS credits, learning agreement, transcript of records) to facilitate academic recognition of Erasmus study periods abroad?

- in all faculties/departments Yes
- in some faculties/departments No

1.b Recognition matters: Will your institution use ECTS as an internal credit accumulation system?

- in all faculties/departments Yes
- in some faculties/departments No

2. Diploma Supplement

Does your institution award a Diploma Supplement to students? Yes

3. Support for teaching staff mobility: What provision will be made to facilitate and support ERASMUS teaching staff mobility?

- a) Additional financial support from your institution Yes
- b) Acknowledgement of teaching activity abroad as an important part of academic career Yes
- c) Help with practical arrangements (travel, accomodation etc.) Yes
- d) Other (please specify) No

4. Support for disabled students/teachers: Will your institution provide special facilities for:

- a) Erasmus students/teachers with visual disability? Yes
- b) Erasmus students/teachers with hearing disability? Yes
- c) Erasmus students/teachers with other physical disability? Yes

Erasmus Policy Statement (EPS)

In order to complete this section, please refer to the instructions given below. Please note that your EPS shall be given wide visibility in your institution and must be published on the web page of your institution. The EPS should set out the overall Erasmus co-operation strategy of your institution in relation with its mission statement, underlying its Erasmus cooperation plan as well as any other activities to be proposed in the framework of the Lifelong Learning Programme (LLP).

a) Please describe briefly your institution's strategy, objectives and priorities for its Erasmus activities (mobility, multilateral projects and thematic networks, etc.) and any other actions in the context of the Lifelong Learning Programme (2007-2013).

b) Please also provide information on the following points:

What specific actions are planned to give visibility to Erasmus activities and what type of publicity will be given to the Erasmus University Charter and the EPS?

What kind of arrangements, if any, does the Institution ensure to comply with non-discrimination objectives (e.g. actions related to gender equality, integration of disabled students and staff, enhancement of social and economic cohesion and combating of xenophobia and racism)?

a) The University of Miskolc, a real universitas with its 8 faculties and one faculty-level institute, several research institutes and a regional centre for further education, will enter the LLP with definite objectives and strategy. In 2006, the university management worked out the institutional development plan for the short and long run. The objectives and mission statement laid down in relation to international activities absolutely coincide with the aims and priorities of the LLP. In order to provide high-level quality in education and research, the university launched a reliable quality assurance system. With experience gained and professional relationships established in the past decades, it is guaranteed that the university can be a successful actor in the LLP as well. Among the different actions, priority is given to the mobility of students and teaching staff to be performed in growing numbers and at the highest possible standard. Each faculty puts special emphasis on the study abroad programme and placement of students. To raise the competitiveness of students, to improve their professional and language skills and their recognition in the global labour market are of utmost importance. Our university has been successfully participating in the Leonardo programme for many years. We are going to expand the circle of host organisations by making our faculties activate their existing industrial/business partners. Besides Erasmus, our university was a partner in several EU educational and research projects even before. It is our definite aim to participate in Intensive Programmes and Thematic Networks within Erasmus, and in the Grundtvig, Jean Monnet and Transversal programmes outside Erasmus.

b) The transparency of Erasmus actions will be provided by broad publicity and a follow-up system. For smooth operation, we have established a new structure: the Institutional Erasmus Network, which formulates the basic strategic principles in cooperation with the university and faculty management. Calls for applications and the precise conditions of the procedure will be published in a broad circle, via different information channels. For the fair selection of mobility applications, a point-based assessment system will be used; final decisions will be made by faculty and institutional committees. Assessment criteria and final selection results will be accessible on the internet and notice boards. The principle of equal chances, equal treatment and no discrimination as for sex, race, religion and social status, is the university's firm standpoint. Both genders will be represented in a balanced way in mobility. The university has fulfilled the EU norms of obstruction clearance, so physically handicapped people will not be restricted in free movement. The socially disadvantaged Hungarian students can apply for complementary funds. As before, foreigners will be welcome with great hospitality. No signs of xenophobia or racism have ever occurred.

Quality of academic mobility activities:

What kind of specific measures are implemented in the institution to ensure high quality in academic mobility activities?

Details should be provided on: recognition and credit systems, the provision of information on curricula, information and counselling of outgoing students, tutoring and integration of incoming students, provision of student services (in particular accommodation), preparatory and refresher language courses, support and acknowledgement of staff mobility.

The credit accumulation system and the two-tier education in accordance with the Bologna principles are already in use at the university. Emphasized priority will be given to the recognition of studies and placements abroad on the basis of credits. The ECTS coordinators at the faculties will only approve study programmes if recognition seems realistic. Outgoing students and staff can have access to necessary information and advice from the web pages of the receiving institutions, from fellow-students and colleagues who already visited that institution, and from the staff of departments and the International Office. Teaching activity abroad will be recognised as an important part of the academic career at each faculty. In several cases, complementary funding will also be granted. The high-level reception of incoming students will be based on the harmonised work of several units. The list of courses and credits offered for international students will be accessible on the web pages of the faculties. The study programme of incoming students will be organised by the faculty ECTS coordinators. Not only study matters, but issues of everyday life in Hungary will also be available on the web page of the International Office. Orientation meetings will be organised in each semester when incoming students will get detailed information about administrative and study affairs. The team in charge of exchange students of the Students Self-Government will monitor and tutor incoming students during their stay, and will organise different cultural, sports and entertaining events to help them get adapted to the life of the university and the country. High-quality accommodation will be provided in the renovated halls of residence. Beginner Hungarian language courses in both semesters will be held by our language teachers. The professional reception of incoming teaching staff and the integration of their lectures into the curricula will be arranged by the receiving departments.

Quality of student placement activities:

What kind of specific measures are implemented to ensure high quality in student placements? Give details on how the work-programme and the placement agreement are prepared and implemented. Please describe the practical arrangements agreed between the parties. Please specify also the monitoring and evaluation of the placement period as well as its recognition in the curriculum.

The University of Miskolc (UoM) has successfully participated in the LdV Programme since 1999. The management of the UoM has committed itself to continue the implementation of quality practical placements in the ILLP as well. The professional co-ordination of placements takes place at faculty level which ensures direct co-operation among the actors (host and sending organisations, tutors, mentors, beneficiaries) of the given study field throughout the different phases of the placement, such as the selection of candidates, the preparation of a work programme or the monitoring and evaluation of the personal and professional development of the beneficiary. The work programme is elaborated (via personal discussions and ICT) mutually by the tutors of the host and sending organisations and by the beneficiary. Beneficiaries are assigned tasks and responsibilities, which match their knowledge, skills, competencies and training objectives and are provided with appropriate support during their placement. The sending and host organisations carry out tutoring and mentoring activities mutually via the established communication channels. Both the host organisation and the beneficiary shall submit a report in a previously specified format evaluating the achievements of the placement. Practical placements form an integral part of most training programmes (such as health care studies, law, engineering studies, economics), which ensures the direct recognition of the foreign placements. The EUROPASS document is issued to all beneficiaries. The UoM has more than 60 international cooperation agreements with higher education institutions, each of which plays the role of a regional economic and social centre having extended relations with the industrial sphere too. Besides, the UoM actively participates in the European LEO-NET network. These together guarantee that the most appropriate host organisations are selected in order to achieve the objectives of quality practical placements

ERASMUS

University Charter

2007/2008 - 2013/2014

The European Commission hereby awards this Charter to:

UNIVERSITY of EUROPE

(hereinafter "the Institution")

The Institution agrees to comply with the following fundamental principles of Erasmus mobility:

- Mobility shall be carried out only within prior inter-institutional agreements;
- No university fees for tuition, registration, examinations, access to laboratory and library facilities are to be charged to in-coming Erasmus students
- Full recognition must be given to students for satisfactorily completed activities specified in the compulsory *Learning Agreement*.

The Institution also agrees:

- to ensure the highest quality in the organisation of student and staff mobility
- to ensure that curriculum information is up to date, easily accessible and transparent and that an academic credit transfer system (ECTS or similar) gives transparency to the procedures
- to ensure equal academic treatment and services to home and Erasmus students
- to support the integration of visiting Erasmus students in the Institution's activities
- to provide incoming Erasmus students and their home institutions with transcripts containing full, and accurate and timely information at the end of their mobility period abroad
- to facilitate and acknowledge Erasmus teaching activities
- to promote and give visibility to the activities supported by the Erasmus programme
- to publicise this Charter and the related Erasmus Policy Statement of the Institution
- to comply with the objectives on non discrimination set out in the Lifelong Learning Programme.

This Charter entitles the Institution to apply to its National Agency and to the European Commission for grant support for Erasmus activities.

Violation of this Charter may lead to its withdrawal by the Commission.

ERASMUS

Extended University Charter
2007/2008 - 2013/2014

The European Commission hereby awards this Charter to:

UNIVERSITY of EUROPE

(hereinafter "the Institution")

The Institution agrees to comply with the following fundamental principles of Erasmus mobility:

- Mobility shall be carried out only within prior inter-institutional agreements;
- No university fees for tuition, registration, examinations, access to laboratory and library facilities are to be charged to in-coming Erasmus students
- Full recognition must be given to students for satisfactorily completed activities specified in the compulsory *Learning Agreement*.

The Institution also agrees:

- to ensure the highest quality in the organisation of student and staff mobility
- to ensure that curriculum information is up to date, easily accessible and transparent and that an academic credit transfer system (ECTS or similar) gives transparency to the procedures
- to ensure equal academic treatment and services to home and Erasmus students
- to support the integration of visiting Erasmus students in the Institution's activities
- to provide incoming Erasmus students and their home institutions with transcripts containing full, and accurate and timely information at the end of their mobility period abroad
- to facilitate and acknowledge Erasmus teaching activities
- to promote and give visibility to the activities supported by the Erasmus programme
- to publicise this Charter and the related Erasmus Policy Statement of the Institution
- to comply with the objectives on non discrimination set out in the Lifelong Learning Programme.
- to ensure the highest quality in the organisation of student placements.

This Charter entitles the Institution to apply to its National Agency and to the European Commission for grant support for Erasmus activities.

Violation of this Charter may lead to its withdrawal by the Commission.

Endorsement of the application

"I, the undersigned, Head and legal representative of the applicant institution,

- *certify that the information contained in this application is complete and correct to the best of my knowledge. All Erasmus activities will be implemented on the basis of written agreements with the relevant authorities of the partner institutions;*
- *agree to the content of the Erasmus University Charter outlined above and commit my institution to respect and observe these obligations;*
- *confirm that the information given in the application submitted online and in this paper version is identical;*
- *agree to the publication of the Erasmus Policy Statement by the European Commission.*

Place:

Name:

Date (dd/mm/yy):

Original *signature of the legal representative of the Institution (as identified in section A.2 above)*

Original *stamp or seal of the Institution*